

# Bynum Independent School District

"Home of the Bulldogs"

P.O. Box 68 ~Bynum, Texas ~76631

PH: 254.623.4251 Fax: 254.623-4290

## Employment Application for Professional Personnel

We consider applicants for all positions without regard to race, color, national origin, age, religion, sex, marital status, veteran or military status, the presence or a medical condition, disability, or any other legally protected status.

*An Equal Opportunity Employer*

Date of Application

### Personal Data

Last Name

First Name

MI

Social Security Number

Address:

State/Province:

Zip/Postal Code:

Other address where you may be reached

Home Phone:

Work Phone:

Cell Phone:

Other name that may appear on records

*(Used only for reference checks)*

### Position Data

List the position(s) for which you are applying

Type of Employment

Full Time

Part-time

Summer Only

Date you can begin work?

Have you been employed by Bynum ISD in the Past?

Yes

No

If you answered yes, provide dates of employment

### Education/Training

Check the highest level of education attained:

Not a high school graduate

Last grade completed

GED

High school graduate

Less than two years of college

Two or more years of college

Bachelor's degree

Master's degree

Other training or education

Licenses & certificates held

Name & location of schools attended	Course of study and major/minor	Diploma, degree, certificate or license held	Year Graduated (college only)

# Work Experience

Please provide a complete list of all positions you have held in the past 10 years. List the most recent first. Attach additional sheets if necessary (bus driver applicants, see addendum). Attach resume if available

**1.**

Name of Employer:

Name of last supervisor:

Dates of employment:

From:

To:

Salary:

From:

To:

Complete Address:

Phone #:

Last job title:

Reason for Leaving (be specific):

List the jobs you held, duties performed, skills used or learned, advancements, or promotions while you worked at this company:

May we contact your employer:  yes  no

**2.**

Name of Employer:

Name of last supervisor:

Dates of employment:

From:

To:

Salary:

From:

To:

Complete Address:

Phone #:

Last job title:

Reason for Leaving (be specific):

List the jobs you held, duties performed, skills used or learned, advancements, or promotions while you worked at this company:

May we contact your employer:  yes  no

Continue on the next page

### 3.

Name of Employer:

Name of last supervisor:

Dates of employment:

From:  To:

Salary:

From:  To:

Complete Address:

Phone #:

Last job title:

Reason for Leaving (be specific):

List the jobs you held, duties performed, skills used or learned, advancements, or promotions while you worked at this company:

May we contact your employer:  yes  no

### Teaching Experience

Name & Location of School	Type of Assignment	Dates Taught	Reason for Leaving

### General Information

Do you have a relative who serves on the Bynum ISD Board of Education?  Yes  No

If yes, please provide the relative's name and relationship:

Have you ever been convicted of a crime, plead guilty or not contest (nolo contendere) to, or received probation, suspension or deferred adjudication for a felony or offense involving moral turpitude (including, but not limited to, theft, rape, murder, swindling, and indecency with a minor)?

Yes  No

If yes, please state where, when, and the nature of the offense

( A felony conviction is not an automatic bar to employment. The district will consider nature, date, and relationship between the offense and the position for which you applying)

# Criminal History Record Information Addendum

Confidential\*

The Bynum Independent School District is authorized by state law to obtain criminal history record information on applicants the district intends to employ (Texas Education Code §22.083). The information requested below is necessary to obtain criminal record information

Last Name  First Name  Middle Name

SS Number:  Date of Birth

Sex:  Male  Female Ethnicity  Black  White/Other

I understand that the information I am providing about age, sex, and ethnicity will not be used to determine eligibility for employment but will be used *solely for the purpose of obtaining criminal history record information.*

Signature \_\_\_\_\_

Date \_\_\_\_\_

\* This form will be removed from the application and filed separately in the personnel office.

## Addendum For School Bus Drivers Applicants

Each person who applies to be a bus driver must provide the following information at the time of the application. Note: Bus drivers must pass a physical examination and drug test.

We consider applicants for all positions without regard to race, color, national origin, age, religion, sex, marital status, veteran or military status, the presence or a medical condition, disability, or any other legally protected status.

*An Equal Opportunity Employer*

### Personnel Data

Last Name

First Name

Phone Number

Hours available for work

Driver's license number

Type

Do you have a Texas School Bus Driver Training Certificate?

Yes

No

Have you ever had a driver's license suspended, revoked, or cancelled?

Yes

No

**If yes, please explain**

Are there any criminal charges or proceeding against you?

Yes

No

**If yes, please explain**

Have you ever been convicted of, plead guilty or no contest (nolo contendere) to, or received probation, suspension, or deferred adjudication for any traffic violation?

Yes

No

**If yes, state where, when, and the nature of the offense**

In the past two years, have you failed an employer's alcohol or drug test?

Yes

No

**If yes, please explain**

## Driving Experience

Provide your work history information for the past 10 years on all jobs for which you were a driver of a commercial motor vehicle. List the most recent experiences first. Continue on another sheet if necessary.

Employer address & phone	Kind of Work	Dates employed	Reason for Leaving

### Verification

I hereby affirm that all information in this application is true and accurate to the best of my knowledge and understand that any deliberate falsifications, misrepresentations, omissions of facts may be grounds for rejection of my application or dismissal from subsequent employment.

I understand that the district is required by federal regulations to obtain alcohol and drug testing results from previous employers for two years prior to this application and required by Texas Education Code §22.084 and Transportation Code §521.022 (f) to conduct a criminal history check.

Furthermore, I authorize the information I've provided to be used; previous employers to be contacted for investigative purposes; and release all parties from any liability for damage that may result from furnishing information to you.

Sign \_\_\_\_\_ Date \_\_\_\_\_